



**Kuvempu University**  
**Directorate of Distance Education**

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**Instructions to Students for Writing**  
**Internal Assessment Assignment**

**M.Sc. TQM – Previous/Final Year and Diploma Course**

Dear Students,

You are advised to read the instruction carefully and answer the assignment strictly according to the instruction.

1. While answering the assignment topics you must enter your **Full Name, Registration No., Name of the Course, Session.**
2. Assignments must be in your handwriting on A'4 size paper.
3. Assignment is only accepted in English Language.
4. Assignment must be submitted on or before 15th June 2009.
5. While answering you must use separate sheets for each paper and also submit the assignment paper wise separately with the **Title and Subject Code of the paper written in capital letter on the top of your assignment sheet.**
6. Send the answer of assignment addressed to the **Director, Directorate of Quality Management, New Delhi by registered post with Acknowledgement- due only.**

**Note:** Do not forget to superscribe on the envelope as “**Answer to Assignment**”, Registration No., Name and Subject Code in Bold Letters.

All assignment should be enclosed in one envelope. Kuvempu University, Directorate of Distance Education, Shankaraghatta and Directorate of Quality Management, New Delhi will not be responsible for delay in receipt of Internal Assignment after the stipulated date for submission, or non-receipt of I.A. by courier or ordinary post or any means for which complaints will not be entertained.